

Rules of Engagement: Fundamentals Academy for the Novice Health Care Fraud Investigator: Part 2

MARCH 3-4, 2005

Rules of Engagement: Fundamentals Academy for the Novice Health Care Fraud Investigator: Part 1

MARCH 1-2, 2005



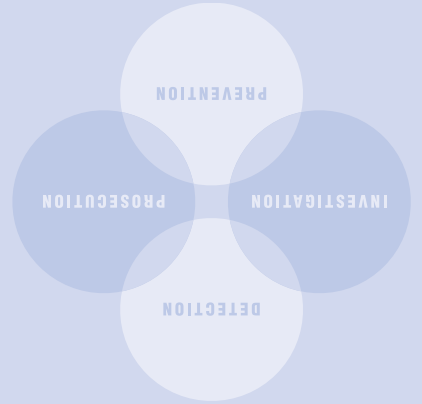
2005

Education & Training Program Series

The NHCAA Institute for
Health Care Fraud Prevention



Get the knowledge and skills
you need to succeed as a
health care anti-fraud professional



The NHCAA Institute for
Health Care Fraud Prevention

1275 K Street, NW, Suite 1000
Washington, DC 20005-4006

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*The Scottsdale Plaza Resort
Scottsdale, Arizona*

ACCOMMODATIONS

The Scottsdale Plaza Resort
7200 North Scottsdale Road
Scottsdale, AZ 85253

Reservations: 1-800-832-2025
Phone: 480-948-5000
Fax: 480-998-5971
Rate: **\$150**, Single/Double
\$121, Government

A block of rooms has been reserved for this program. **After Friday, February 4, group-rate rooms may be obtained on a space-available basis only.** Please call The Scottsdale Plaza Resort directly for reservations. Participants should identify themselves as being with The NHCAA Institute. Check-in time is 3:00PM; check-out is 12:00NN.

TRANSPORTATION/PARKING

Participants arriving by airplane should fly into Phoenix Sky Harbor International Airport. The hotel is located approximately 20 minutes (10-15 miles) from the airport. The hotel provides shuttle service at a rate of \$17.25 per person one way. Taxis are also available – one-way fare costs approximately \$25 - \$30. If you choose to drive, complimentary parking is available at the hotel.



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Knowledge & Skills for Health Care Anti-Fraud Professionals

In addition to the instructional sessions, each program will feature ample time for participants to build their networks of professional acquaintances in the region—with frequent breaks; continental breakfasts; luncheons on Tuesday and Thursday, and a networking reception on Tuesday evening.

Each participant will also receive a comprehensive training notebook that will serve as a valuable take-home reference, as well as a Certificate of NHCAA Institute Training upon successful completion of each program.

Registration and hotel-reservation information appears below. Please respond early, as space is limited.

APPROVAL FOR AHFI ACCREDITATION ■ All Continuing Professional Education (CPE) hours earned through NHCAA Institute programs are applicable to the training requirements for professional designation by the National Health Care Anti-Fraud Association (NHCAA) as an **Accredited Health Care Fraud Investigator** (AHFI). For more information on AHFI accreditation, please contact NHCAA via e-mail at fraud@nhcaa.org or visit the NHCAA web site: www.nhcaa.org.



TUITION INVESTMENT PRICE PER PERSON (on space-available basis)	One Program	Two Programs
NHCAA Board of Governors/Law Enforcement Liaison Organizations	Tuition free for two (2) staff members (to be designated by the NHCAA Board Representative)	
Employees of NHCAA Corporate Member	\$ 345	\$640
Individual NHCAA Member	\$ 345	\$640
Non-Member	\$ 525	\$1,000
Non-Member Government	\$ 395	\$740

Please note that **the discounted fee for joint programs is not transferable** among participants. Tuition includes concentrated course sessions, course materials, continental breakfasts, refreshments, and the designated networking luncheons and/or receptions. **Participants must meet NHCAA membership eligibility requirements**—i.e. employees of claims-paying organizations or public sector law enforcement agencies.

ATTIRE

Business casual attire (e.g., no shorts, jeans or t-shirts, please) is recommended for all functions.

SUBSTITUTION/CANCELLATION

You may designate a substitute in writing any time before the program. To cancel and obtain a full refund, you must provide written notice of cancellation to the NHCAA Institute by **February 15, 2005**. If you cancel in writing after that date, but before the program begins, you will receive a 50% refund. No refunds will be provided for cancellations received after the program convenes.

HOW TO RESPOND

Completed registration form with credit card information or applicable tuition check (payable to The NHCAA Institute for Health Care Fraud Prevention) should be returned by **Friday, February 15, 2005**, to:

**The NHCAA Institute for
Health Care Fraud Prevention**
1275 K Street, NW, Suite 1000
Washington, DC 20005-4006
Attn: Program Administrator
Phone: 202-452-1508
Or via fax: 202-785-6764

Registration Deadline: **Friday, February 15, 2005**

Register online at: www.nhcaa-institute.org

Rules of Engagement: Fundamentals Academy for the Novice Health Care Fraud Investigator: Part 1

MARCH 1–2, 2005 ■ On Tuesday and Wednesday, March 1–2, The NHCAA Institute will conduct the first 2005 offering of its new two-day program that examines the nature, scope and impact of health care fraud and the health care system itself. From there, the health care fraud schemes and fraud indicators common to provider fraud will be examined, as well as the role that law enforcement holds in combating health care fraud. The second day begins with an overview of CPT and E&M codes, and then takes a close look at application, claimant and eligibility/enrollment fraud. Then, in preparation for “Part 2,” some of the key legal issues will be addressed followed by an in-depth discussion of the anatomy of a health care fraud investigation: detection, referral, investigative assessment and strategy.

Tuesday, March 1

NOVICE HEALTH CARE FRAUD INVESTIGATOR: PART 1

8:00AM – 8:30AM	Registration & Continental Breakfast
8:30AM – 8:45AM	Welcome & Introduction
8:45AM – 10:00AM	Health Care Fraud: Its Nature, Scope and Impact
10:00AM – 10:15AM	Break
10:15AM – 11:15AM	Overview of the Health Care System
11:15AM – 11:30AM	Break
11:30AM – 12:15PM	Common Health Care Fraud Schemes and Fraud Indicators: Provider Fraud
12:15PM – 1:30PM	Networking Luncheon
1:30PM – 3:00PM	Common Health Care Fraud Schemes and Fraud Indicators: Provider Fraud (continued)
3:00PM – 3:15PM	Break
3:15PM – 5:00PM	Law Enforcement and Health Care Fraud
5:00PM – 6:00PM	Networking Reception

Wednesday, March 2

8:00AM – 8:30AM	Continental Breakfast
8:30AM – 9:45AM	Understanding CPT and E&M Codes
9:45AM – 10:00AM	Break
10:00AM – 11:30AM	Application, Claimant and Eligibility/Enrollment Fraud: When the Crook is the Customer
11:30AM – 11:40AM	Stretch Break
11:40AM – 12:30PM	Legal Issues in Health Care Fraud
12:30PM – 1:45PM	Lunch on Own
1:45PM – 2:15PM	Anatomy of a Health Care Fraud Investigation
2:15PM – 3:00PM	Health Care Fraud Detection and Referral: A Panel Discussion
	<ul style="list-style-type: none">• Types of Sources• Referral Quality• Pitfalls and best practices
3:00PM – 3:15PM	Break
3:15PM – 3:50PM	Investigative Assessment
	<ul style="list-style-type: none">• Establishing predication and need for additional investigation• Obtaining additional information• Possible findings
3:55PM – 5:00PM	Investigative Strategy
	<ul style="list-style-type: none">• Prioritization• Course of Action• Pitfalls and best practices• Problem-solving exercise(s)
5:00PM	Adjourn

Rules of Engagement: Fundamentals Academy for the Novice Health Care Fraud Investigator: Part 2

MARCH 3–4, 2005 ■ Immediately following “Rules of Engagement: Part 1,” is the first 2005 offering of the NHCAA’s Institute’s new, two-day fundamentals forum that examines the investigative techniques and skills critical to a successful health care fraud investigation. Information and evidence gathering, medical record review and terminology, data/document analysis, interviewing techniques, evaluating evidence, and civil/criminal legal proceedings are the topics for analysis on day one. On day two the participants will have a unique opportunity to use what they’ve learned in an interactive “Case Study for the Novice Health Care Fraud Investigator.”

Thursday, March 3

NOVICE HEALTH CARE FRAUD INVESTIGATOR: PART 2

8:00AM – 8:30AM	Registration & Continental Breakfast
8:30AM – 9:45AM	Information/Evidence Gathering
	<ul style="list-style-type: none">• Investigative Techniques• Investigative Tools• Pitfalls and best practices
9:15AM – 9:25AM	Stretch Break
9:25AM – 10:45AM	Medical Record Review and Terminology
10:45AM – 11:00AM	Break
11:00AM – 12:00NN	Data/Document Analysis
	<ul style="list-style-type: none">• What are the available documents• Document analysis with case examples• Importance of statistical data• Systematic identification of fraudulent billing patterns and fraudulent claims
12:00NN – 1:15PM	Networking Luncheon
1:15PM – 2:45PM	Interviewing Techniques
2:45PM – 3:00PM	Break
3:00PM – 3:45PM	Evaluation of Evidence
3:45PM – 3:55PM	Stretch Break
3:55PM – 5:00PM	Civil and/or Criminal Legal Proceedings
5:00PM	Adjourn
12:30PM	

Friday, March 4

8:00AM – 8:30AM	CASE STUDY FOR THE NOVICE HEALTH CARE FRAUD INVESTIGATOR
8:30AM – 8:45AM	Continental Breakfast
8:45AM – 10:15AM	Introduction and Case Study Directions
10:15AM – 10:30AM	Evidence Identification and Case Development
10:30AM – 12:00NN	Break
12:00NN – 12:30PM	Evidence Identification and Case Development
	Group Discussions and Presentations Regarding Findings
	Adjournment

Knowledge & Skills for Health Care Anti-Fraud Professionals



CPE CREDIT The NHCAA Institute for Health Care Fraud Prevention is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Ave. North, Nashville, TN, 37219-2417. Telephone: 615.880.4200. Web site: www.nasba.org



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2005 Knowledge & Skills
for Health Care
Anti-Fraud
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PROGRAM REGISTRATION FORM

Please use one registration form per person. This form may be duplicated.

Name _____

First name for badge _____

Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

Please check if you require special accommodations under the Americans with Disabilities Act in order to participate fully in this program.

Please check if you would prefer a vegetarian lunch.

REGISTRATION FEES (fees are per person)

Indicate which program(s) you are registering for and check the appropriate tuition investment box.

PROGRAM	Tuition Free	Employee of NHCAA Corp. Member	NHCAA Individual Member	Non-Member	Non-Member Government
<input type="checkbox"/> MARCH 1-2, 2005 Rules of Engagement: Fundamentals Academy for the Novice Health Care Fraud Investigator: Part 1 <i>Note: Fee not transferable</i>	<input type="checkbox"/>	<input type="checkbox"/> \$345	<input type="checkbox"/> \$345	<input type="checkbox"/> \$525	<input type="checkbox"/> \$395
<input type="checkbox"/> MARCH 3-4, 2005 Rules of Engagement: Fundamentals Academy for the Novice Health Care Fraud Investigator: Part 2 <i>Note: Fee not transferable</i>	<input type="checkbox"/>	<input type="checkbox"/> \$345	<input type="checkbox"/> \$345	<input type="checkbox"/> \$525	<input type="checkbox"/> \$395
<input type="checkbox"/> Both Programs	<input type="checkbox"/>	<input type="checkbox"/> \$640	<input type="checkbox"/> \$640	<input type="checkbox"/> \$1,000	<input type="checkbox"/> \$740

Participants must meet NHCAA membership eligibility requirements—i.e. employees of claims-paying organizations or public sector law enforcement agencies.

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METHOD OF PAYMENT

Registration forms without payment or purchase order will not be accepted.

- Check Purchase Order Attached
 Credit Card: AmEx MC Visa

CREDIT CARD ACCOUNT # _____

EXPIRATION DATE _____

CARDHOLDER (PRINT) _____

CARDHOLDER'S BILLING ADDRESS _____

SIGNATURE _____

DATE _____

FOR OFFICE USE ONLY _____



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